

EMPLOYER GUIDANCE

Mandatory safety standards for workplaces



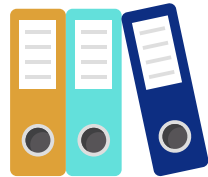
SOCIAL DISTANCING

社交距離



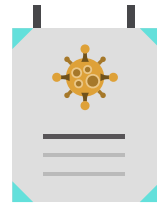
店內或外部所有人, 包括員工, 客人和供應商, 應保持至少六英尺的距離.

All persons, including employees, customers, and vendors should remain at least six feet apart to the greatest extent possible, both inside and outside workplaces



Establish protocols to ensure that employees can practice adequate social distancing

必須準備好書面計劃程序以確保員工可以練習足夠的社會距離.



Provide signage for safe social distancing

張貼安全標準海報鼓勵保持社會距離.



Require face coverings or masks for all employees

要求所有員工必須戴著口罩, 手套工作.

HYGIENE PROTOCOLS

清潔衛生程序



Provide hand washing capabilities throughout the workplace

提供有洗手功能的地方和準備好消毒洗手液



Ensure frequent hand washing by employees and adequate supplies to do so

確保員工經常洗手並提供足夠的消毒用品



Provide regular sanitization of high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site

定期清潔時常接觸的地方, 和進行消毒, 例如整個工作場所的工作站, 設備, 屏幕, 門把手, 洗手間等.

STAFFING & OPERATIONS

員工配備和運營



Provide training for employees regarding the social distancing and hygiene protocols

為員工提供有關社交距離和清潔衛生程序的培訓



Employees who are displaying COVID-19-like symptoms do not report to work

員工表現出類似COVID-19症狀不允許上班



Establish a plan for employees getting ill from COVID-19 at work, and a return-to-work plan

為員工在工作中因COVID-19患病制定計劃, 並制定上班計劃

CLEANING & DISINFECTING

清潔和消毒



Establish and maintain cleaning protocols specific to the business

設立和維護特定於業務的清潔協議



When an active employee is diagnosed with COVID-19, cleaning and disinfecting must be performed in the workplace where the employee was diagnosed with COVID-19

在職員工被診斷出患有COVID-19時, 必須進行清潔和消毒



Disinfection of all common surfaces must take place at intervals appropriate to said workplace

消毒所有公用的表面, 必須經常在所述的工作場所內進行適合的清潔和消毒.